Road Operative 3

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| About Aberdeen City Council |
| **Our purpose is to ensure the People and Place of Aberdeen prosper and to protect the People and Place from harm.** The [Local Outcome Improvement Plan 2016 – 2026](https://communityplanningaberdeen.org.uk/aberdeen-city-local-outcome-improvement-plan-2016-26/) (LOIP) identifies how Aberdeen City Council, together with our [Community Planning Partners](http://communityplanningaberdeen.org.uk/useful-links/), will tackle the key issues facing our city to ensure Aberdeen is a place where all people prosper. The LOIP sets out our shared promises to the people of Aberdeen: * Prosperous Economy - Aberdeen has a flourishing, thriving and successful local economy.
* Prosperous People - People in Aberdeen are happy, healthy and enjoy positive life outcomes.
* Prosperous Place - People experience Aberdeen as the best place to invest, live and visit.
* Enabling Technology - Innovative, integrated and transformed public services.

To deliver our promises to the city of Aberdeen, our focus is on: * Empowering staff to meet priority outcomes
* Empowering the communities, we serve to be self-sufficient
* Early intervention and prevention of harm to the people, place and economy of Aberdeen
* Connecting with citizens, customers and partners through our use of digital
* Using data and information to help us understand the demand on the Council and how we can better meet our outcomes
* Being entrepreneurial - creative and innovative in how we do our business.

We count on our employees to be enthusiastic and proactive public servants, who are committed to our purpose and motivated to make a positive and lasting difference to the city and its people.Aberdeen City Council is arranged into six functions. Each function is divided into clusters, and within each cluster are service areas/teams.  |
| About the Operations Function  |
| This function brings together the leadership of the ACC “in house” delivery functions. It is deliberately aimed at the removal of service specific silos and behaviours, and charged with joining up our service delivery, adapting to meet demand and continuous operational improvement. |
| About the Operations & Protective Services Cluster |
| Responsible for the delivery of frontline services related to the cleanliness of the City, infrastructure services, fleet, transport, and protective services (e.g. environmental health). |
| About the Road Service |
| The Road Service manages and maintains the road network for the Council in accordance with the Road (Scotland) Act 1984. This involves carrying out reactive and proactive maintenance of the road network and its associated infrastructure. The Road Service also responds to emergencies on the road network, including events relating to winter and flooding. |

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| About the Role |
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| Job Title | Road Operative 3 |
| Pay Grade | G10 |
| Location | City Wide  |

The Road operative 3 will be responsible for working as part of a team a team to contribute towards maintaining the road network.  |

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| Key Outcomes and Task Examples |
| The post holder will deliver the following outcomes:  | Examples of related tasks: |
| Carry out duties to keep the road network in good condition as instructed by their Superintendent | * Carry out duties on the road network as requested by the Superintendent
* Carry out duties in accordance with Council Policy and Procedures
* Appropriate management of equipment and materials
* Ensure the highest standard of work at all times
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| Carry out duties in accordance with Health and Safety regulations and procedures  | * Ensure work is being carried out in accordance with the Health and Safety requirements of the service
* Ensure compliance and highlight issues where necessary
* Provide Supervisor with information where required
* Complete paperwork as required
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| Assist Superintendent, allocate resources and take responsibility on site when requested by Superintendent | * Ensure the timeous logging of all time, plant and materials for the works
* Take instruction and allocate resource as required
* Supervise and undertake works on site
* Liaise with Operative, Supervisor and Technical staff as required
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| Operate and maintain council vehicles and equipment to the required standard | * Ensure compliance with regard to safety checks, maintenance and necessary documentation
* Provide information to the Superintendent when required
* Manage vehicle, plant and equipment safely
* Ensure vehicles and equipment are operated and managed appropriately
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| Complete paperwork as required | * Complete timesheets, plant and material sheets
* Complete Vehicle documentation as required
* Complete relevant Health and Safety documentation
* Complete any other relevant documentation as requested or required
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| Role Requirements  |
| This section includes what the post holder needs to carry out the role or, for recruitment purposes, enables applicants to decide whether they meet these requirements. |
| Minimum Qualification(s) / Certificates / Memberships etc. required | * Full Driving License with one of the following;
* Class C Driving Licence with CPC Certificate or;
* Appropriate plant operator certificate or;
* Demonstratable specialist skill
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| As a minimum, demonstrate skills and experience in | * Experience supervising and co-ordinating resources
* Proven ability to work on own initiative within a squad
* Proven ability to take a logical and analytical approach to solving problems.
* Proven ability to support the management of contracts and associated contractors
* Proven ability to work independently and as part of a team.
* Proven ability to communicate effectively
* Proven ability to manage a real time workload while delivering on key objectives.
* Proven ability to carry out Supervision
* Proven ability to monitor and implement Health and Safety requirements
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| As a minimum, demonstrate an understanding of | * Road working operations
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| Demonstrate commitment to | * Health and Safety training
* Complete the following online interactive courses:
	+ Data Protection Essentials – OIL Module
	+ Protecting Children - OIL Module
	+ For Your Eyes Only - OIL Module
* Qualification appropriate to the role as required. This may include winter maintenance, traffic management, specialise plant operation etc.
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| Other requirements | * Work outside in all weather
* Work out with normal working hours where required
* Will take part in winter rota as required
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| Our Guiding Principles |
| We are all responsible for the culture we work in, and our Guiding Principles help guide what we expect from each other: |
| Purpose  | We care about our purpose, our people and our city |
| Pride | We take pride in what we do and work to make things better |
| Team | One team, one council, one city |
| Trust | We trust each other and take responsibility |
| Value | We value each other and recognise a job well done |

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| Function | Early Intervention and Community Empowerment |  Version Date | 1 |
| Cluster | Customer | JE Number |  |  Capability Framework Level |  |