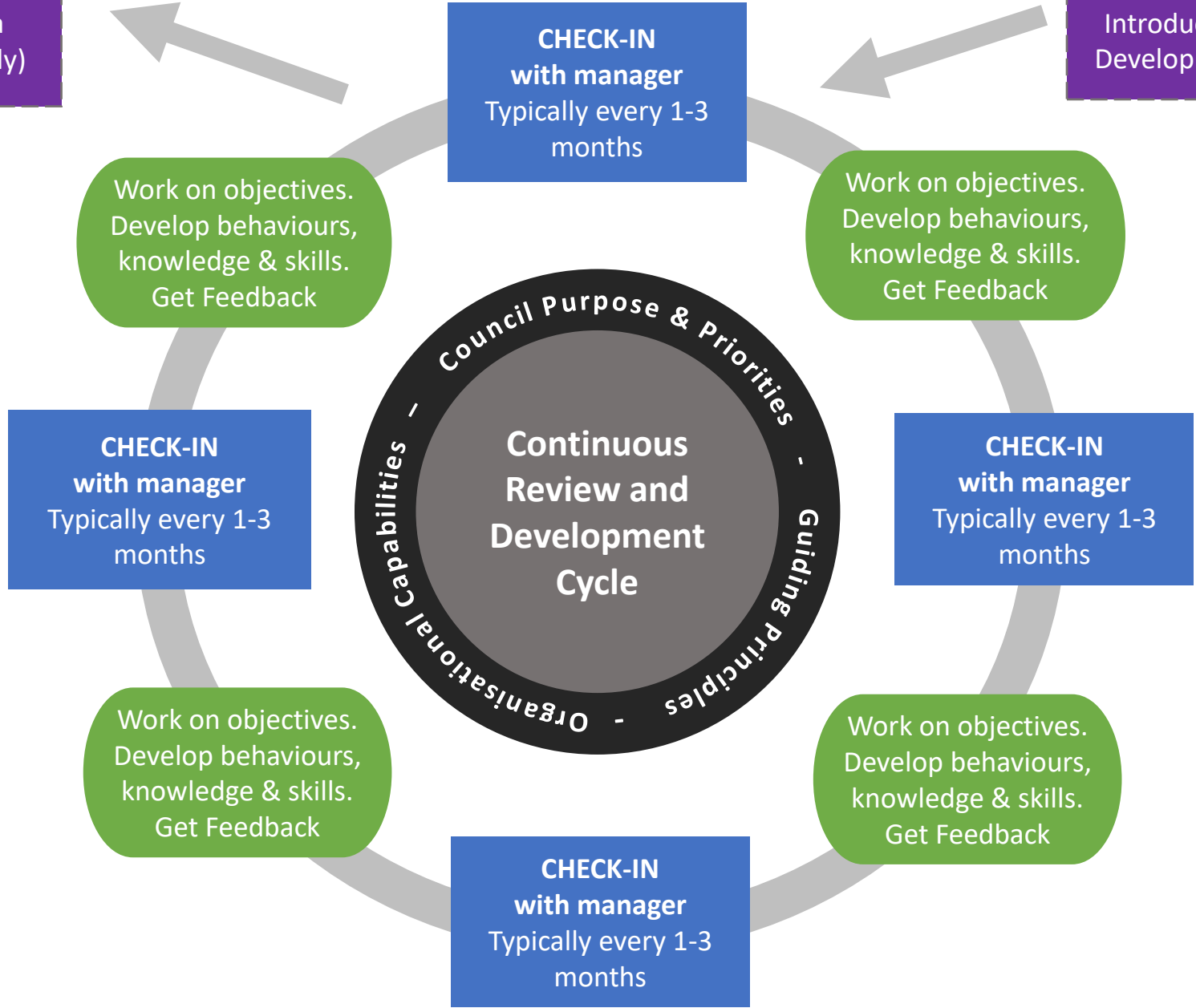


Collate performance and talent data (typically annually)

New role Introduction and Development Plan

What is a check in?
It is a one-to-one meeting between the employee and their line manager where they have a meaningful and focused discussion on:

- Achievement and progress against objectives & outcomes
- Capability
- Behaviours
- Barriers or concerns
- Development & support needs
- Future objectives



Work on objectives. Develop behaviours, knowledge & skills. Get Feedback

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CHECK-IN with manager
Typically every 1-3 months

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