Enter Job Title Here

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| About the Role |
| \*\*\*Enter approx. three sentences that briefly sum up what the post holder’s main purpose is/what the role aims to achieve, and what this roles responsibility is in achieving this (rather than only stating the aim/responsibility of the Service Area/Team) \*\*\* | **Job Title** | Click or tap here to enter text. |
| **Pay Grade** | Select grade |
| **Service Area/Team** |  |
| **Location** |  |
|  |
| Key Outcomes and Task Examples |
| The post holder will deliver the following outcomes:  | Examples of related tasks: |
| \*\*\*1st Outcome\*\*\*  | * \*\*\*Enter approx. 3 to 5 bulleted examples of the main tasks related to the outcome opposite. This does not need to be an exhaustive list, only a few points to demonstrate the type/level of tasks to be performed which will give the reader an idea of what they will do\*\*\*
 |
| \*\*\*2nd Outcome\*\*\* | * \*\*\*as above\*\*\*
 |
| \*\*\*3rd Outcome\*\*\* | * \*\*\*as above\*\*\*
 |
| \*\*\*4th Outcome\*\*\* | * \*\*\*as above\*\*\*
 |
| \*\*\*5th Outcome (delete if not required or add another row if required) \*\*\* | * \*\*\*as above\*\*\*
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| Role Requirements  |
| This section includes what the post holder needs to carry out the role or, for recruitment purposes, enables applicants to decide whether they meet these requirements. |
| Minimum Qualification(s) / Certificates / Memberships etc. required | * \*\*\*If stating that a specific qualification is a requirement, remember that you will not be able to recruit an applicant to this post who does not hold this qualification. Also, only state that a ‘Current UK Driving Licence’ is a requirement if the role cannot be performed by someone without it; this is because it could be deemed discriminatory if an individual who is unable to drive due to a disability could perform the role by travelling by other means. Remember to contact AskHR if you wish to make a change to any qualification/licence requirement to an existing job profile\*\*\*
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| As a minimum, demonstrate skills and experience in | * \*\*\* This may include items such as the following examples: ‘Strong communication skills with the ability to confidently deliver presentations’ or ‘Writing SQL coding for MS Access databases’ or ‘Delivering project outcomes to tight deadlines and within budget’. Please avoid stating that a post holder requires *XX* years of experience as this could be deemed discriminatory on the grounds of age; if more than a limited amount of experience is an absolute requirement, then use words such as, ‘demonstrable’ or ‘extensive’ and indicate why this is necessary\*\*\*
 |
| As a minimum, demonstrate an understanding of | * \*\*\*e.g. specific legislation etc.\*\*\*
 |
| Demonstrate commitment to | * \*\*\*e.g. The principles and aims of Aberdeen City Council\*\*\*
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| Other requirements | * \*\*\*This may include items such as the following examples ‘The ability to work at weekends’ or ‘The ability to travel to locations around the city to meet the requirements of the role’ or ‘The ability to lift heavy/awkward objects’\*\*\*
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| **Core Behaviours** - Aberdeen City Health and Social Care Partnership |
| The post holder needs to demonstrate the following behaviours:  |
| Creativity and innovation | Finding different ways of thinking and doing |
| Motivating and Inspiring others | Supporting others to be the best they can be  |
| Empowering Others | Enabling people to develop and use their leadership capacity |
| Self-Leadership  | Recognising, exercising and improving your own leadership |
| Vision | Positive plans for the way ahead |
| Collaborating and influencing | Leading in partnership and taking others with you |

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|  Aberdeen City Health and Social Care PartnershipAberdeen City Health and Social Care Partnership |  Version Date |  |
| Service Area/Team |  | JE Number |  |  Capability Framework Level |  |