**TEACHERS ABATEMENT CALCULATION**

**Useful Information**

FULL YEAR LEAVE ENTITLEMENT **= 40 DAYS**

STATUTORY MINIMUM **= 28 DAYS**

LEAVE ACCRUAL RATE **= 0.2051 (full year entitlement//full year working days 40/195)**

**EMPLOYEE NAME AND PAYROLL NUMBER**

**Period of sick leave < >**

**Calculation**

Number of working days from 1 September < > to <last day worked prior to sick leave> = ?? days

?? Multiplied by 0.2051 = number of days accrued

**Less**

Annual Leave/Public Holidays which occurred between 1 September and commencement of sick leave =

**= days BALANCE OF LEAVE DUE TO EMPLOYEE**

**For any leave year where the employee has been off sick for the whole leave year they will be granted the statutory minimum 28 days leave**

**NOTE:-** If calculation includes working days prior to 1 September 2011 old accrual rate (0.3385) should be used (based on 66 days leave)