Aberdeen City Council

Fixed term Temporary Engagement

**Name…………………………………………………**

**School………………………………………………..**

This document confirms your engagement on a fixed term temporary basis at the above named school.

The engagement will commence on <<START DATE>> and will cease on <<END DATE>> **or** <<EVENT>>. *Delete as appropriate*

Your hours of work will not exceed 35 hours per week (7 hours per day). You will be provided with timesheets (S56A) on which to claim the hours worked.

You will be paid at your current incremental point on the SNCT Salary Scale (Point 0 if not fully registered with GTCS). The daily rate will be 1/235 of the annual rate of salary (pro rata for part time teachers). For up to date salary scales please refer to the SNCT Handbook, Part 2, Section 1, <http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1>

Your duties will be as detailed in the SNCT Handbook, Part 2, Section 2, <http://www.snct.org.uk/wiki/index.php?title=Part_2_Section_2>

At the end of the engagement a calculation will be undertaken in relation to the annual leave you have accrued and appropriate payment will be made.

**Signed (teacher)……………………………………….. Date………………**

**Signed (School)………………………………………. Date……………….**