

<https://yourhr.aberdeencity.gov.uk/HumanResource/Utils/Payslip.aspx?id=NNtF2vMJCVfQweoawR5kdn847cQqDuqLr2Chpv3LPEkQdon3yrDHPdZFhAK6JIJe4tfyIclf51myWJzjUMm/7A==>

Ref No This is your 7 digit employee number

Name Displays your name

Tax Code shows your tax code
HMRC set your tax codes for more information visit <https://www.gov.uk/tax-codes>

Nat. Ins. No Your National Insurance Number

Payment to the time period eg 31/07/17

Tax Reference ACC employee tax reference

Cont. Rate

Tax period the financial year tax period eg period 1 is April and period 12 is March

Nat. Ins. Cat A letter category code - see here for more
<https://www.gov.uk/national-insurance-rates-letters/category-letters>

TOTALS TO DATE

Hourly Rate eg Job 1 £12.50 37 hours

Job 1 Hourly Rate Hrs/Dec
if you have more than 1 job it will be listed here

Net Taxable Pay is basic pay less any pension deductions

Enquiries regarding your pay telephone (01224) 523939 or e-mail

Income Tax total income tax paid to date

AskHR@aberdeencity.gov.uk.

Pension EE's total employee pension contribution

Pension ER's total employer pension contribution

**NET PAY WILL BE
CREDITED ON THE DATE
SHOWN BELOW**

the date your pay goes into your bank account is displayed here

You are expected to check your payslip to ensure the payment is correct. All unusual amounts should be reported without delay to the payroll section for clarification. See telephone numbers above.

Pay and Allow.	Job Hrs	Amount	Deductions	Amount	Misc
<p>Your basic pay is shown here for each job detailed above.</p> <p>Any Salary Sacrifice will be shown here</p> <p>Any payment such as overtime, travel and subsistence, standby claims etc</p>			<p>Any deductions to your pay will be listed here. Examples are:</p> <p>National Insurance Tax Pension (Superannuation) Trade Union Credit Union Salary Sacrifice Any arremstments will be shown here</p>		
<p>Please note that key payroll data and personal identifiers such as contact details may be provided to bodies responsible for auditing and administering public funds for the purposes of preventing and detecting fraud. For more details see www.aberdeencity.gov.uk/nfinotice.</p>			Gross Pay	Deductions	Net Pay
			Your basic pay less any salary sacrifice	Total decuctions	Gross pay less deductions This is the pay you take home



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CITY COUNCIL