**Request to Access Recorded Data from a Locating System or Device**

Please ensure this request is within the principles and provisions of the Use of Locating Systems in Vehicles and Devices Policy.

This completed form should be submitted to a 3rd Tier Officer or Head of Service or Director for authorisation.

Name of Officer making request: ………………………………………………….

Service/Directorate: ………………………………………………………………...

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| Please provide details of the reasons of the request: |
| Please provide details of what specific information is requested including relevant date(s) and/or time(s) (or an approximate timeframe) and locating system or device: |

Signed: ………………………………………….............. Date: …………………

|  |  |
| --- | --- |
| Authorised? Yes/No |  |
| If No, provide explanation: | |

Signed: …………………………………………….. Date: ……………………....

Job Title: